

# Bulletin for Persons in control of Lifts

**This bulletin outlines the responsibilities for persons in control of lifts. Such persons may be owners, employers, facilities managers, property management companies, and any other entities that have working lifts in their charge.**

This bulletin briefly explains what is necessary in order to comply with Health and Safety legislation and guidelines in relation to all lifts. It has been prepared by the Irish Lift and Escalator Association (ILEA) and the Safety Assessment Federation (SAFed), with kind acknowledgement to the Health and Safety Authority.

**Safety, Health and Welfare at Work Act 2005 (\*)**. **Safety, Health and Welfare at Work Act 2005 (\*)**. Section 15 of this Act places a duty on persons who have control to any extent of a place of work to ensure, so far as is reasonably practicable, that the means of access to, egress from and any article provided for use at the place of work (including administration, institutional, commercial and industrial locations and residential when there is a work activity) is safe and without risk to health.

**The Safety, Health and Welfare at Work (General Application) Regulations 2007** as amended (\*\*). These regulations place a duty on employers. These regulations apply to all lifts.

**The main points to consider under the Act and Regulations are:**

## **Maintenance**

It is a legal requirement that persons in control of lifts have working lift(s) adequately maintained. Persons in control should ensure that there is a maintenance log-card where details of all maintenance and all repairs are recorded by the lift maintenance company and that this is available for those working on, inspecting or otherwise involved with the lift.

## **Thorough Examination**

It is a legal requirement that all lifts are subject to a 6 monthly thorough examination. Thorough examinations are in addition to and must not be confused with normal maintenance and repair activities. Thorough examinations are carried out by competent persons working as professional engineer surveyors for independent or insurance inspection bodies.

It is a legal requirement that the competent person record the thorough examination visit and issue a report to the person in control of the lift that contains all the information prescribed in the regulations. Where the report sets out conditions required for the safe working of the lifts, these conditions must be complied with by persons in control of lifts or the lift must be removed from service.

**For clarification or queries on action required, please contact your lift service provider.**

## **References:**

Legal requirement: (\*) <http://www.irishstatutebook.ie/2005/2005.html>. (\*\*) Download the useful 'Guide to the Safety, Health and Welfare at Work (General Application) Regulations 2007' SI 299 guidance document at [www.hsa.ie](http://www.hsa.ie) and open Chapter 2 of Part 2. Regulations 30, 31, 45, 46, 52, 53 and 54 are particularly relevant to persons in control of lifts.

